

Parish of St. Teilo's
with Our Lady of Lourdes

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Pastoral Parish Council

Draft Minutes of the Meeting held on Wednesday, May 24th, 2023 At 7:00pm in the Parish Hall

PRESENT

ACTIONS

Canon John Griffiths – President Carole Burns – Chair Peter Searle Angela Jones Joanne Hudson Gill Kane Claudiu Bulai Marcia Fortner	Agreed Actions Joanne Hudson – liaise with Liam Kelly re: Physical Activity programme Carole Burns – communicate to parishioner re: language use in surveys Carole Burns – remove Parish Evangelisation from the agenda in future Angela Jones – make Children's Liturgy available for 6pm Mass
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- 1) Opening Prayer – Fr John
- 2) Welcome and Apologies - Chair
 - i) Apologies received from Gerry Lewis, Clare Gallagher, Anthony Evans and Madeleine Walters.
- 3) Ratification of Minutes - All
- 4) Matters Arising - All (None).
- 5) Financial Report – Peter Searle
 - a) Meeting Minutes were approved by the Finance Committee.
 - b) A list of required expenditure for refurbishments to the two churches has been compiled to be forwarded to the Archdiocese (e.g., lighting; two areas of the roof at Our Lady of Lourdes need repairing); the report is being produced by Kim Rogers with the aim of submission by the end of June as the work needs their approval. The report then requires the Trustees' approval, then the tender process can begin and tenders will be reviewed by the Finance Committee.
 - c) Once the work starts, Mass can be held in the Church Hall and the work will be paused for Funerals.
- 6) Reaching Out Project – Gill Kane
 - a) The project is going very well and growing with lots of hard work being invested in making it a success. More help is needed however, and additional volunteers have stepped forward following an appeal: 3 or 4 packers, 2 deliverers, and Clare Gallagher has joined the Steering Group to support Fundraising efforts.
 - b) Additional Standing Orders have been established, cash donations continue to be made and Gift Aid donations have increased following the appeal.
 - c) Chris Llewellyn Jones is away for 5 weeks during the summer and his role will need to be covered.
 - d) More people are required to complete date checking after Mass; the suggestion was made that Welcomers could do this.

- e) 60 children are collecting food from the Food Pantry at St. David's College.
- f) Referrals from Ysgol Glantaf have increased to 9 and currently stand at 7 families at Gabalfa.
- g) The project has raised awareness in the churches of need in the community and is helping to develop a network of relationships in the community to help support this need.
- h) The Charities Aid Foundation was identified as a useful website to search for funding. Nick Davies is working on submitting larger applications for funding.
- i) Coed Glas was identified as a potential partner but this will not be pursued at the moment as the budget will not extend to this.
- j) Storage of food in the churches has been raised as a Health and Safety issue.
- k) Sanitary protection has been donated by Bethan Hughes and will be included in bags.
- l) Divine Mercy and other Prayer groups are supporting the project in their prayers.

Action (d): CB to contact Erica Evans

Post-meeting Note: Food Collections are not needed over the summer so will be paused, hence, this Action is redundant.

Action (j): CB and GK to deal with this.

Post-meeting Note: as above.

7) (i) Fitness and Well-being – Jo Hudson

- a) Couch to 5 K will start on June 14th not 18th to accommodate Canon's 40th Anniversary celebration after 10am Mass.
- b) A query was raised as to why no activity is planned at Our Lady of Lourdes. There is no hall there although use of the playing field at Gabalfa School was suggested. However, interest in the Physical Activity Programme at Our Lady of Lourdes was limited when the survey was administered.

Action (a): JH to Liaise with Liam Kelly to reorganise start date of Couch to 5K

Post-Meeting Note: JH and LK numbers are advertised in the Newsletter to organise lifts from anyone in Gabalfa who needs them to get to St. Teilo's Hall to offer some provision for parishioners in Gabalfa.

(ii) Parishioner Complaint – Carole Burns

- a) A parishioner has complained about the use of the "Other" category, alongside "Male" and "Female" on the Physical Activity Survey.
- b) Discussion ensued to highlight that all are welcome in our churches but that the language used would be reconsidered in such future communications.

Action (b): CB to communicate this to the parishioner.

8) Parish Evangelisation

- a) There is a lot of activity in this area: Prayer Groups, RCIA Course, Reaching Out Project, First Holy Communion, Canon John visits schools.
- b) It was agreed to remove this as a standing item from the agenda.

Action (b): CB to remove from agenda of future meetings.

9) Communion under both types

- a) A discussion was held about the possibility of reintroducing drinking the Blood of Christ at Communion. This led to a vote: 1 in favour; 4 against; 1 abstention.
- b) No change will be made at present therefore and this will be reviewed at Christmas.

10. Canon John's Business

- a) New Deaneries (a cluster of churches that meet with the Deans; The Archbishop attends a Station Mass in the Deanery during Lent) are being established – there will be four in the Diocese. In the Autumn they will be reviewing four major documents from the Second Vatican Council.

11. Any Other Business

- a) A meeting will be held on June 22nd at 7 pm for the Pastoral Parish Council and the Finance Committee where Kathy from the Archdiocese will discuss the Stewardship of Parish Giving Scheme. This scheme encourages more people to get involved and more people to donate online or via standing orders. There will be a 3 week programme of meetings for the joint committees with a view to these potentially starting in September.
- b) Health and Safety – no items raised.
- c) Marcia requested if we could provide copies of the Children's Liturgy during 6pm Mass. Angela Jones will do so and Marcia's daughter will organise their availability.
- d) Carole Burns thanked Bethan, Clare and Angela for organising the First Holy Communion recently and Angela Jones thanked Carole for organising the refreshments afterwards.
- e) The next meeting of the Pastoral Parish Council will be held in September.

Action (c): AB to provide copies of Children's Liturgy

12. Concluding Prayer – Fr John